

**JOINT MANUFACTURING TECHNOLOGY CENTER
INTERNAL REVIEW PROGRAM – FY 07**

FUNCTION CODE	AREA OF REVIEW	1 ST	2 ND	3 RD	4 TH	TOTAL	CLS CODE
	<i>I. Direct Time</i>						
	Internal Reviews:						
6	Review of Visa Check (Accommodation)						
	Obj A: Determine the effectiveness of the internal controls used to ensure visa check users are following IMPAC rules and regulations.						
6	Review of Government Purchase Card						
	Obj: Determine whether cardholders are maintaining good internal controls and following guidelines for making purchases with their government purchase card.						
7	Contractor Performance: COR Assessment						
	Obj: To verify whether contractor's CORs are properly trained and assure a mechanism is in place for reporting contractor performance.						
12	Review of Hand Receipted Items						
	Obj: Determine if proper accountability and documentation is maintained for hand receipted items valued over \$2500						
33a	Audit Liaison and Command Replies						
	Purpose: Provide status of external audits to Command Group. Prepare Command replies to findings, draft reports and final external audit reports for the Joint Manufacturing Technology Center. Plus, provide liaison for GAO, DODIG, and USAAA audits.						
33b	Tracking/Follow-up on Corrective Actions						
	Purpose: Tracking and follow-up required by AR(s) 11-7 and 36-2 on corrective actions for all recommendations made as a result of internal reviews and external audits.						
	Total Direct	10	42	42	53	117	

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